



# Kristen Connelly

VIDEO PRODUCT ASSISTANT

## Profile

Three-year online Video Production Assistant for commercials and short films. Competent with Premiere Pro for trimming short segments to required lengths. 20% more likes and comments due to re-sequenced scenes to enhance audience satisfaction.

## Employment History

### Video Production Assistant, Blue Penguin Designs, Bar Bigha

FEBRUARY 2021 – PRESENT

Responsible for supporting a large scale production team of 100 people, throughout production, including development, pre-production, post-production, principal photography, and distribution.

- Managed the bookings for guests, the green room traffic, and any guest suites.
- Researched story ideas and then compiled footnotes and gathered footage for presentation.
- Completed Video Production-scriptwriting, audio editing, and mixing using the Avid non-linear editing system.
- Maintained and assisted with Production Acquisition.

### Video Production Assistant, Botle Bob Advertising, Opelousas

JANUARY 2019 – FEBRUARY 2021

Responsible for organizing and preparing visual and audio equipment to be used on video projects for clients such as Pfizer, Knoll Pharmaceuticals, and Merck.

- Helped edit graphics and video projects from conception to creation.
- Collaborated with the production team to provide content, digital assets, presentations, and other video needs.
- Built, edited, and polished videography proposals for business clients.
- Staged and set up audio and video equipment for studio and on-location shoots.
- Performed minor maintenance on video and audio equipment and managed any required vendor repair.

## Education

### BA in Film and Television, Boston University, Boston

FEBRUARY 2021 – PRESENT

- *Related Coursework: Storytelling for Film and Television, American Masterworks, Television Drama, The Holocaust, Film Industry, International Film.*

### Advanced Course in Digital Video Editing, ADMEC Multimedia Institute, Online

JANUARY 2018 – JULY 2018

2015 – Advanced Course in Digital Video Editing, ADMEC Multimedia Institute, Online

## Courses

### Hootsuite Certified Professional, Hootsuite Media, Albany, NY

JANUARY 2020 – FEBRUARY 2021

### Adobe CS5 Certified,, University of Delaware, Newark, DE.

JANUARY 2020 – DECEMBER 2020

## Details

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Los Angeles, CA 90291  
United States  
3868683442  
[email@email.com](mailto:email@email.com)

DRIVING LICENSE

Full

PLACE OF BIRTH

San Antonio

## Links

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## Skills

Call Sheets & Sides

Adobe Premiere Pro

Camera Boom, Light Boom, Mic Boom

DaVinci Resolve

## Languages

English

Dutch; Flemish

## Hobbies

Mountainbiking, Track Athletics, Choir